



NORTH CAROLINA Department of Transportation



Prequalification Information

Kevin Bradshaw

July 2023

Types of Prequalification

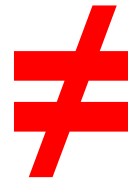
- Subcontractor
- Division Let Bidder (POC)
- Central Let Bidder (Prime)
- Private Consulting Firm

Types of Prequalification

- Private Consulting Firms
 - Perform services such as engineering design, geotechnical, surveying & inspection, utilities, railroads, value engineering and environmental analysis, etc.
 - Perform work/submit LOI for their approved discipline(s)
 - Must be prequalified as a Private Consultant Firm through NCDOT prior to submitting the LOI. However, if the advertisement allows, the firm may submit the prequalification application at the same time of the LOI.
 - Central let or Division let contracts

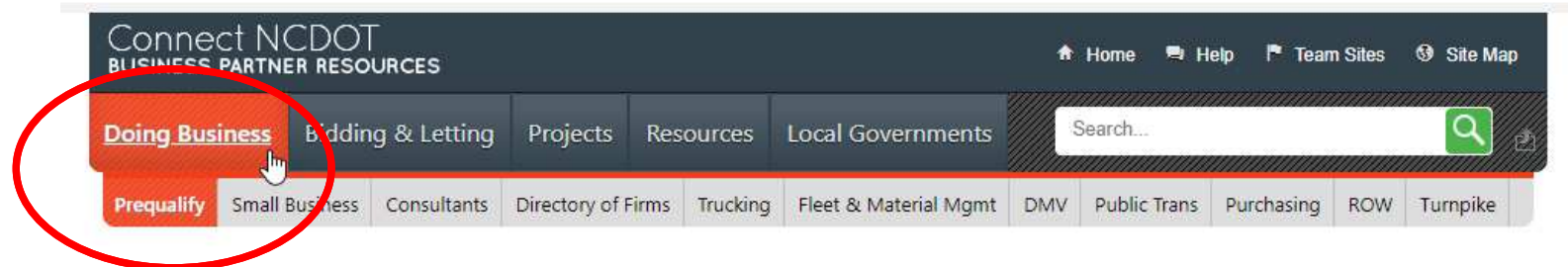
Prequalification

PREQUALIFICATION



CERTIFICATION

How to Apply?



NCDOT Prequalification Requirements

You must prequalify your business before working with NCDOT.

Home > Connect NCDOT > Doing Business > Prequalify

Prequalification

Prequalification is necessary to ensure that a vendor has sufficient ability and experience to perform the work specified on NCDOT contracts. Once prequalified, vendor information and qualifications are listed in the Department's **Directory of Firms**.

Before you can become prequalified, your company must be registered in good standing with the Secretary of State or **receive a Certificate of Authority** with the Secretary of State if it is an out-of-state company. Search for your **firm's name here**.

The Prequalification application is online and if you are a new, you will need to follow the three (3) steps below to start your application. If you have already submitted an application before, you only need to update your existing application after logging back in (steps 1 & 2 not necessary).

Do not create a new one.

- You must have a business NCID to prequalify using our online application.
- We recommend you change your NCID password annually.

Helpful Links

[1\) NCID Registration](#)

[2\) Access Request to Application](#)

[3\) Prequalification Application](#)

[PEF Discipline Codes](#)

[Consultant Discipline Codes](#)

[Contractor Work Codes](#)

[Contractor Work Codes SP](#)

[Directory of Firms](#)

[Helpful Documents](#)

[Board of Engineers](#)

[Board of General Contractors](#)

[Board of Electrical Contractors](#)

3 Steps to Prequalification



NCID


Username

Password


NCID Login

[Forgot Username](#)
[Forgot Password](#)
[Unlock Account](#)

[Need Help?](#)  [Register!](#)



North Carolina Identity Management



NCID

New User Registration

Please indicate your user type from one of the following categories:

Individual	Request access to the State of North Carolina services as an individual or citizen.
Business	Request access to the State of North Carolina services on the behalf of a business.
State Employee	Currently employed or assigned to work for an agency within the State of North Carolina government.
Local Government Employee	Currently employed or assigned to work for a North Carolina county or municipality.

Request Access to Prequalification Application

🏠 ▶ Connect NCDOT ▶ Doing Business ▶ Prequalify ▶ Request Access to Prequalification Application

Access Request Form

Please fill out the form below and submit.

We will notify you once we have processed your request for access to the
Online Prequalification System.

Required *

*Name:


*Contact Phone
Number:

*Contact Email:

*Company/Business
Name:

Submit

3 Steps to Prequalification

**NCDOT** NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
Connecting people, products, and places safely and efficiently with customer focus, accountability and environmental sensitivity to enhance the economy and vitality of North Carolina.


Home | About | Careers | Contact | Search


Help

Business | DMV | Newsroom | Programs | Construction | Travel & Maps


PreQualification


Doing Business with NCDOT


 Business Programs Management


 Disadvantaged Businesses

[Purchasing Section](#)

 Highway Letting

 Design Build

 Project Letting

 New Product Information

[Approved Product List](#)

[Evaluation Process and Approval Application](#)

Prequalification Login

Log In


NCID User Name:

NCID Password:

Log In

If Login fails, please verify that you have followed all the steps at: [click here](#)

For other questions, please email: prequal@ncdot.gov



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NCDOT » Business » PreQualification » Application » Corporation Information

Applic NCDOT » Business » PreQualification » Corporation Information

Corporation Information

Your Application Information

Business Name Jimdog	Application ID 1000011746
City Raleigh	Status InProcess

Corporate Data

Organization Type: Limited Liability Corporation

Annual Gross Receipts: \$ 100,000,000

Secretary of State

Secretary of State's Office Registration ☒ None

Registration Number Date of Registration

Questions

1) Has your firm or any principal been indicted, pled guilty, or been convicted of any offense that has resulted in your firm being debarred or suspended from performing work in any State, Local, or Federal Government during the past five years? No

2) Has any officer, employee, or member of your firm been indicted, pled guilty, or been convicted of any illegal restraints of trade (including collusive bidding), during the past five years? No

3) Has your firm, or any officer, employee, or member of your firm been debarred for violation of various Public Contract Acts incorporating Labor Standards Provisions during the past five years? No

4) Is your firm under the protection of the bankruptcy court, has pending any petition in bankruptcy court or have you made assignment for the benefits of creditors? Yes

(If 'Yes' is answered to any of the above questions, an explanation will be required)

Date Established 9/15/2019

Previous Company Name

Back Next > Save & Exit

Jimdog
rch Ridge Drive
eigh, NC 27613
ties,
s, etc.
ype
it

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Selecting Disciplines

NCDOT » Business » PreQualification »

Desired Disciplines

Your Application Information

Business Name Jimdog	Application ID 1000011746
City Raleigh	Status InProcess

Please choose which type of project for which your firm Requests Prequalification:

[Expand All](#) [Discipline Definitions](#)

Discipline
<input checked="" type="checkbox"/> AVIATION
<input type="checkbox"/> BRIDGE DESIGN
<input type="checkbox"/> BRIDGE MANAGEMENT
<input type="checkbox"/> CONSTRUCTION ENGINEERING & INSPECTION
<input type="checkbox"/> ENVIRONMENTAL POLICY
<input type="checkbox"/> FACILITIES - ARCHITECTURE
<input type="checkbox"/> FACILITIES ASBESTOS
<input type="checkbox"/> FACILITIES LEAD PAINT
<input type="checkbox"/> FACILITIES MOLD
<input type="checkbox"/> FACILITIES PLUMBING, MECHANICAL & ELECTRICAL
<input type="checkbox"/> FACILITIES SITE CIVIL ENGINEERING
<input type="checkbox"/> FACILITIES STRUCTURAL ENGINEERING
<input type="checkbox"/> FERRY
<input type="checkbox"/> GEOENVIRONMENTAL SERVICES
<input type="checkbox"/> GEOTECHNICAL ENGINEERING SERVICES
<input type="checkbox"/> GEOTECHNICAL SERVICES
<input type="checkbox"/> GEOTECHNICAL SPECIALTY SERVICES
<input type="checkbox"/> GIS
<input type="checkbox"/> HEU - ARCHAEOLOGY
<input type="checkbox"/> HEU - COMMUNITY STUDIES
<input type="checkbox"/> HEU - HISTORIC ARCHITECTURE
<input type="checkbox"/> HEU - NOISE AND AIR
<input type="checkbox"/> HEU - PUBLIC INVOLVEMENT

Expand All [Discipline Definitions](#)

Discipline
<input checked="" type="checkbox"/> AVIATION
<input type="checkbox"/> 00004 - Air Cargo Studies
<input type="checkbox"/> 00007 - Air Service Studies
<input type="checkbox"/> 00008 - Aircraft Maintenance
<input type="checkbox"/> 00009 - Airfield Pavement Management System
<input type="checkbox"/> 00010 - Airport Planning/design/engineering
<input type="checkbox"/> 00011 - Airport System Planning
<input type="checkbox"/> 00012 - Airspace Analysis
<input type="checkbox"/> 00017 - Aviation Economic Impact Studies
<input type="checkbox"/> 00019 - Airport Safety Analysis/inspection
<input type="checkbox"/> 00020 - Avionics System Development
<input type="checkbox"/> 00071 - Executive Pilots (Captains & First Officers)
<input type="checkbox"/> 00073 - Flight Operations / Training
<input type="checkbox"/> 00074 - Flight Operations Management
<input type="checkbox"/> 00142 - Airfield Navaid Development / Maintenance
<input type="checkbox"/> 00430 - Airfield Pavement Design
<input type="checkbox"/> 00431 - Airfield Construction Admin/inspection
<input type="checkbox"/> 00432 - Airfield Approach/obstruction Surveying
<input type="checkbox"/> 00490 - Aviation Education & Outreach Services
<input type="checkbox"/> 00491 - General Division Program Support
<input type="checkbox"/> 00492 - Division Grants Administration Support
<input type="checkbox"/> 00493 - Special Studies For Aviation
<input type="checkbox"/> 00550 - Unmanned Aircraft System (Uas) Program Support
<input type="checkbox"/> 00551 - Unmanned Aircraft System (Uas) Operator
<input type="checkbox"/> 00552 - Unmanned Aircraft System (Uas) Operations Management
<input checked="" type="checkbox"/> BRIDGE DESIGN
<input type="checkbox"/> 00023 - Bridges - Spans Over 200'
<input type="checkbox"/> 00024 - Bridges - Spans Under 200'
<input checked="" type="checkbox"/> BRIDGE MANAGEMENT
<input type="checkbox"/> 00143 - Nbis Municipal Bridge Inspection
<input type="checkbox"/> 00319 - Load Testing & Finite Analysis
<input type="checkbox"/> 00329 - Electrical & Mechanical Dsgn For Moveable Bridge Syst
<input type="checkbox"/> 00444 - Load Rating
<input type="checkbox"/> 00486 - Structure Durability Analysis/condition Assessment
<input type="checkbox"/> 00487 - Non Destructive Testing & Evaluation
<input type="checkbox"/> 00488 - Structure Health Monitoring
<input type="checkbox"/> 00489 - Bridge Painting Qa/qc
<input type="checkbox"/> 00577 - Asset Management System Implementation

Selecting Disciplines

Discipline

☒ **AVIATION**

- ☒ 00004 - Air Cargo Studies
- ☐ 00007 - Air Service Studies
- ☐ 00008 - Aircraft Maintenance
- ☐ 00009 - Airfield Pavement Management System
- ☐ 00010 - Airport Planning/design/engineering
- ☐ 00011 - Airport System Planning
- ☐ 00012 - Airspace Analysis
- ☐ 00017 - Aviation Economic Impact Studies
- ☐ 00019 - Airport Safety Analysis/Inspection
- ☐ 00020 - Avionics System Development
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- ☐ 00432 - Airfield Approach/obstruction Surveying
- ☐ 00490 - Aviation Education & Outreach Services
- ☐ 00491 - General Division Program Support
- ☐ 00492 - Division Grants Administration Support
- ☐ 00493 - Special Studies For Aviation
- ☐ 00550 - Unmanned Aircraft System (Uas) Program Support
- ☐ 00551 - Unmanned Aircraft System (Uas) Operator
- ☐ 00552 - Unmanned Aircraft System (Uas) Operations Management

☒ **BRIDGE DESIGN**

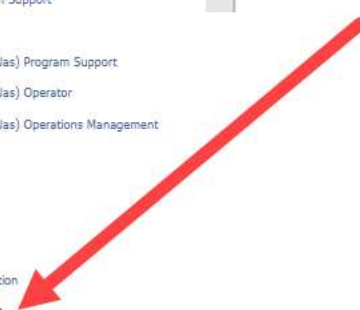
- ☒ 00023 - Bridges - Spans Over 200'
- ☐ 00024 - Bridges - Spans Under 200'

☒ **BRIDGE MANAGEMENT**

- ☐ 00143 - Nbis Municipal Bridge Inspection
- ☒ 00319 - Load Testing & Finite Analysis
- ☐ 00329 - Electrical & Mechanical Dsgn For Moveable Bridge Syst
- ☐ 00444 - Load Rating
- ☐ 00486 - Structure Durability Analysis/condition Assessment
- ☐ 00487 - Non Destructive Testing & Evaluation
- ☐ 00488 - Structure Health Monitoring
- ☐ 00489 - Bridge Painting Qa/qc

Selected Disciplines

Branch:	Unit:	Discipline:	
Division Of Aviation	Aviation	Air Cargo Studies	X Delete
Structures Management	Bridge Management	Load Testing & Finite Analysis	X Delete
Technical Services	Bridge Design	Bridges - Spans Over 200'	X Delete



	Selected Disciplines	
Branch:	Unit:	Discipline:
Division Of Aviation	Aviation	Air Cargo Studies
Structures Management	Bridge Management	Load Testing & Finite Analysis
Technical Services	Bridge Design	Bridges - Spans Over 200'

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Adding Work History

Add/Edit Project

Project Name/Number

Application 2

Project Start Date

1/1/2023

Description of Work Your Firm Performed on Project

Application 2

Location

Raleigh

Project Owner/Prime Name

Ncdot

Owner/Prime Contact Name

Ncdot

Owner/Prime Contact Phone Number

919-707-6909

Amount YOUR FIRM Was Paid

50,000

Project Complete


☒

Date Completed / Anticipated Completed

6/6/2023


Anticipated Man hours (for incomplete)


0


 [Save Project](#)

Indicate which units were used on this project.

Unit:

AVIATION 

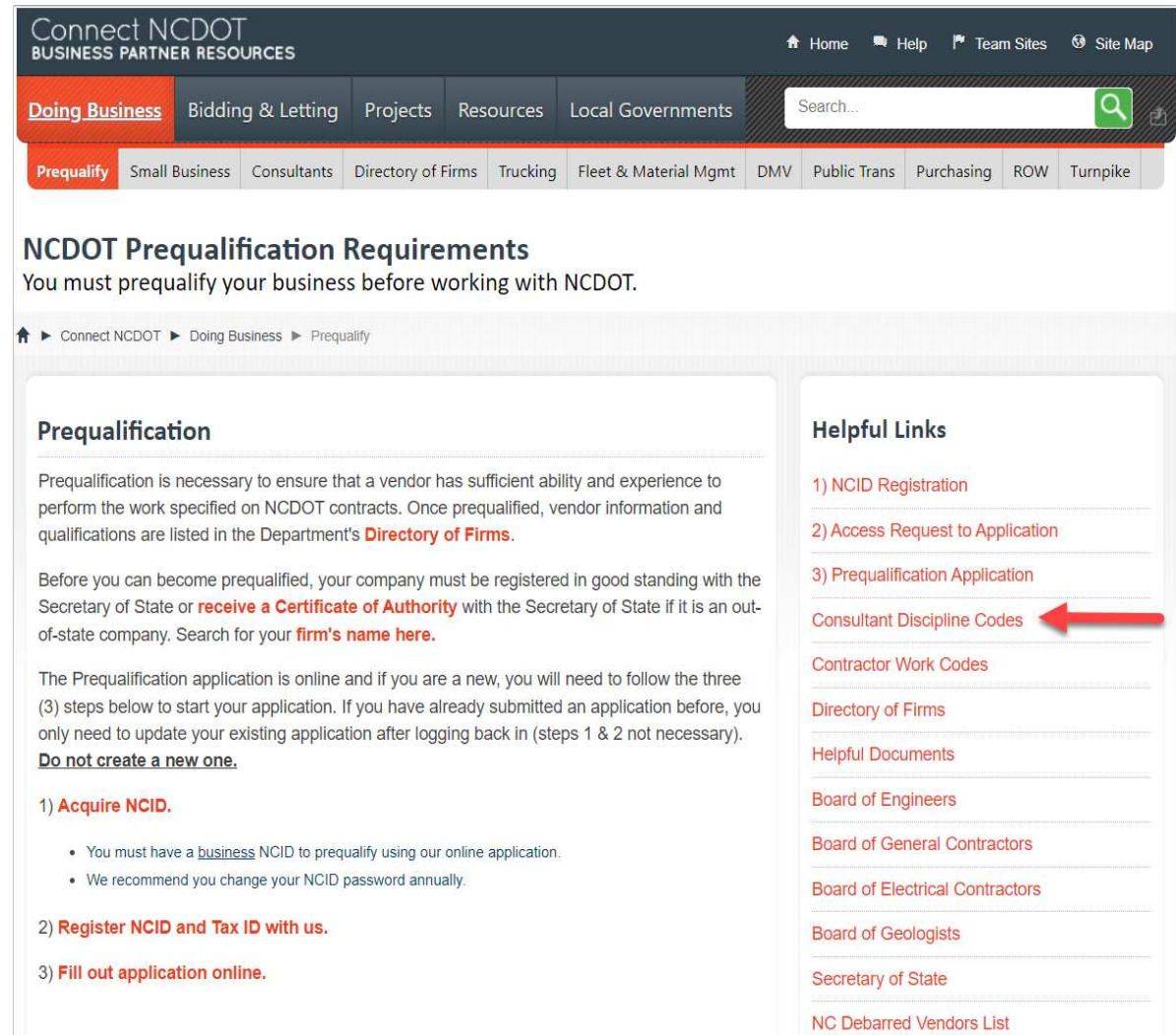
 [Add Unit](#)

Unit	Branch	
Aviation	Division Of Aviation	 Delete



Prequalification Discipline Codes

- List of Discipline Codes Available Under the Helpful Links on the Homepage



The screenshot shows the 'Connect NCDOT BUSINESS PARTNER RESOURCES' website. The navigation bar includes links for Home, Help, Team Sites, and Site Map. Below the navigation bar, there are tabs for 'Doing Business', 'Bidding & Letting', 'Projects', 'Resources', and 'Local Governments'. The 'Doing Business' tab is active, and within it, the 'Prequalify' sub-tab is selected. The main content area is titled 'NCDOT Prequalification Requirements' and states: 'You must prequalify your business before working with NCDOT.' Below this, there is a breadcrumb trail: 'Connect NCDOT > Doing Business > Prequalify'. The 'Prequalification' section contains text explaining the process and a list of steps: 1) Acquire NCID, 2) Register NCID and Tax ID with us, and 3) Fill out application online. To the right of the main content is a 'Helpful Links' sidebar. A red arrow points to the 'Consultant Discipline Codes' link in this sidebar.

Connect NCDOT
BUSINESS PARTNER RESOURCES

Home Help Team Sites Site Map

Doing Business Bidding & Letting Projects Resources Local Governments

Prequalify Small Business Consultants Directory of Firms Trucking Fleet & Material Mgmt DMV Public Trans Purchasing ROW Turnpike

NCDOT Prequalification Requirements
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Helpful Links

- 1) NCID Registration
- 2) Access Request to Application
- 3) Prequalification Application
- Consultant Discipline Codes
- Contractor Work Codes
- Directory of Firms
- Helpful Documents
- Board of Engineers
- Board of General Contractors
- Board of Electrical Contractors
- Board of Geologists
- Secretary of State
- NC Debarred Vendors List

Selecting Disciplines

DISCIPLINE REQUIREMENTS

Structures

GO

Reset GO

Discipline Code

GO

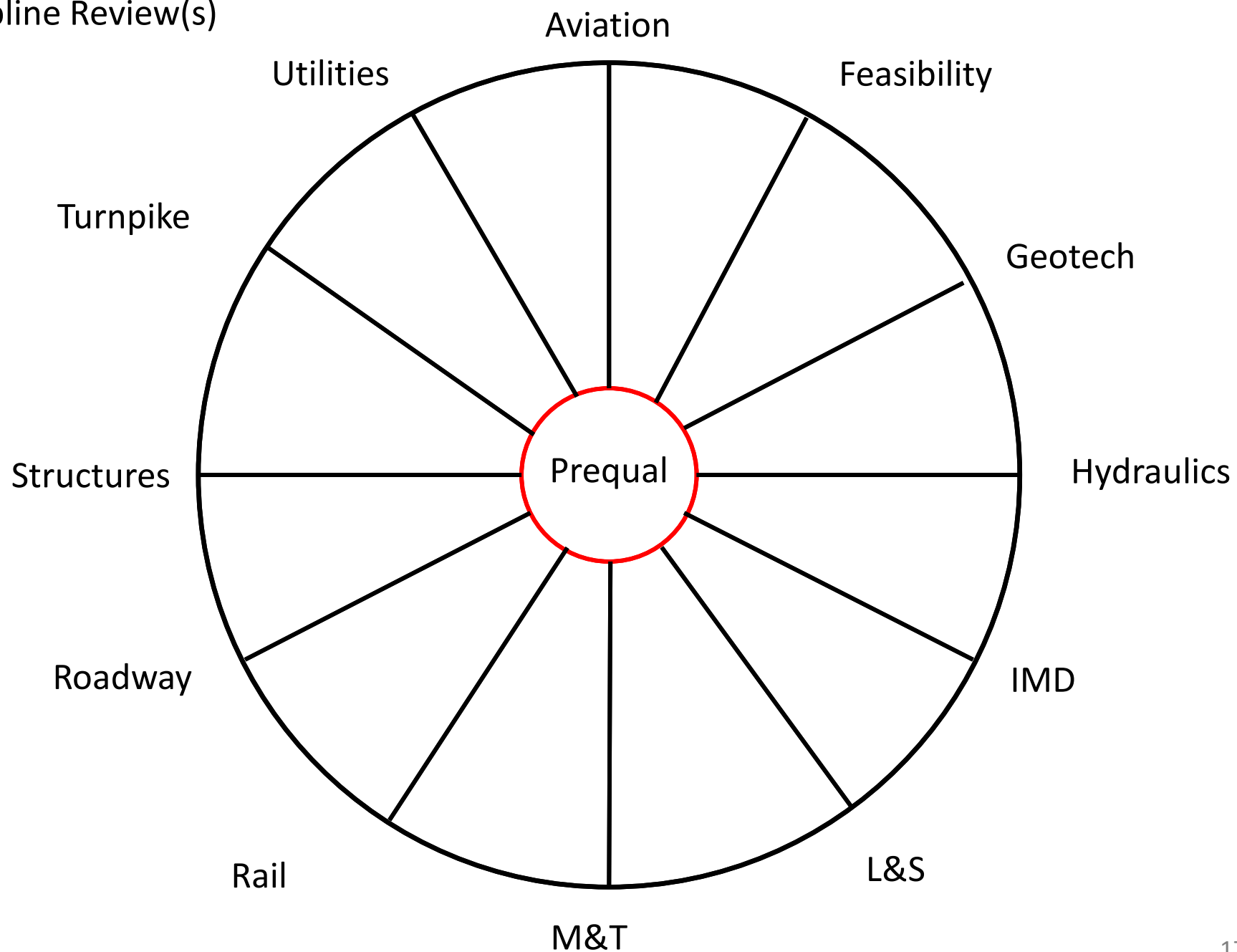
Reset GO

DisciplineRequirements

Find an item

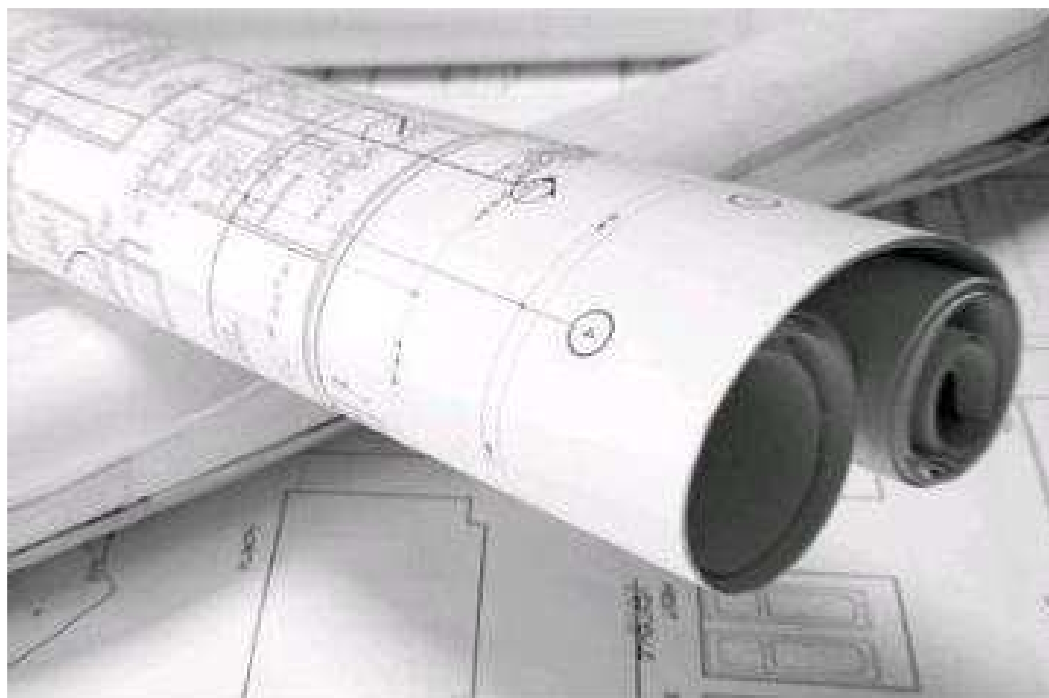
Disciplines	Discipline Code	Description Of Work	Key Personnel	YearsExperience	AdditionalRequirements	Resources	Contact	
			Two (2) Bridge Design Engineers		An example of highway bridge plans may be required, depending on past experience shown in Key Personnel's resume(s).		Melissa Flores, 919 707-6406, mflores@ncdot.gov	
Bridges – Spans Under 200'	024		Two (2) Bridge Design Engineers	One (1) P.E.	P.E.	An example of highway bridge plans may be required, depending on past experience shown in Key Personnel's resume(s).	Melissa Flores, 919 707-6406, mflores@ncdot.gov	
NBIS Bridge Inspection	143	NBIS Safety Inspection of Bridges	Team Leader(s)	P.E.	P.E.	Non-PE Inspection Team Leaders must have at least five (5) years of bridge safety inspection experience and must have successfully completed the NHI two week Safety Inspection of In-Service Bridges Course 130055. PE Team Leaders must have successfully completed the NHI two week Safety Inspection of In-Service Bridges Course 130055. Firm must demonstrate its ability to perform inspections using the NCDOT WIGINS program.	Melissa Flores, 919 707-6406, mflores@ncdot.gov	
Load Testing & Finite Analysis	319	Field Load Testing and Finite Element Modeling of Structures	Two (2) Engineers	One (1) P.E.	5	P.E.	Must demonstrate that it has Field Tested a minimum of five (5) structures. Must submit samples of work including calculations, finite element models and load test results. Firm is responsible for turnkey job including trucks and traffic control for the field load test.	Melissa Flores, 919 707-6406, mflores@ncdot.gov
Electrical and Mechanical Design for Moveable Bridge Systems	329	Provide inspection, rehabilitation, troubleshooting and design for electrical and mechanical systems on	One (1) Electrical and One (1) Mechanical Engineer	P.E.	10	P.E.	Must submit examples of work over the past 10 years that indicate experience with electrical and mechanical systems on moveable span bridges.	Melissa Flores, 919 707-6406, mflores@ncdot.gov

Discipline Review(s)



Private Consulting Firm

- Required information:
 - Resumes of key personnel
 - Equipment (as needed)
 - Past work experience
 - Check the Affidavit
 - W-9
 - Financial Statement
(or Balance Sheet)
 - NC Secretary of State's
Office
(Corporation or LLC)



I'm approved...now what?

- Submitting Letters of Interest (LOI) for advertisements
 - These advertisements can be found on the Connect Site by selecting the Bidding & Letting tab, then select the Consultants sub-tab.
- Show on Directory of Firms



Prequalifications Management

How To Contact Us:

prequal@ncdot.gov

Visit Our Website:

<https://connect.ncdot.gov/business/Prequal>

Prequalifications Management		
State Prequalification Engineer	Kevin Bradshaw	(919)707-6909 ckbradshaw@ncdot.gov
Qualification Engineer	Matti McLamb	(919)707-6957 mlmclamb@ncdot.gov
Qualification Engineer	Allen R. Fowler	(919)707-6927 arfowler1@ncdot.gov
Qualification Officer	Phyllis Scudder	(919)707-6908 prscudder@ncdot.gov
Program Assistant	Melony Lopez	(919)707-6955 mclopez@ncdot.gov

Questions?

